



DATE: NOVEMBER 18, 2022
TO: ALL PROSPECTIVE VENDORS
FROM: VERONICA JACKSON, PURCHASING AND CONTRACTS COORDINATOR
SUBJECT: ADDENDA# 1
RFP# 22-1130, CCSD CONNECT 2, COMMUNITY COLLABORATION (REPOST)

All respondents are hereby advised of the following amendments to the Request for Proposals ("RFP") document which are hereby made an integral part of the proposal documents for the subject contract, prepared by the Clarke County School District ("CCSD or District").

Proposals submitted shall be deemed to include contract document information as shown in **ADDENDUM NO. 1**. Respondents shall be required to acknowledge receipt of this addendum in their proposal response. Failure to acknowledge receipt of this addendum by the respondent may result in the rejection of their proposal response.

This addendum must be completed, signed and submitted with your proposal response to be considered for award. If you have already submitted a proposal, please complete the addendum and submit same in a sealed envelope, clearly marked with the "**RFP# 22-1130, CCSD CONNECT 2, COMMUNITY COLLABORATION (REPOST)**", response date, and return address. This will be accepted as part of your proposal response, PROVIDING IT IS RECEIVED BY THE PURCHASING DEPARTMENT BY THE TIME AND DATE SPECIFIED IN THIS DOCUMENT.

The Addendum becomes a part of the Original document and Modifies, as noted below:

A. **MODIFICATIONS & REVISIONS** (*clarifications in red*)

B. **QUESTIONS & ANSWERS** (*clarifications in red*)

1. Is there an expected budget for this program? The budget for the program is based on the duration of the program.
A: Please see the Max Price Chart in the proposal document.
2. Is there a preferred student/teacher ratio for the district?
A: There is not a preferred student/teacher ratio.
3. Upon award of this contract, would the vendor need to approach individual schools to provide services, or will schools reach out to vendors to request services?
A: The vendor will need to approach the school that it would like to provide services to.
4. What is the expected start date for this project?
A: January 2023
5. To clarify the intent of this RFP, Is the district looking for After School Programs that run 2-3 days per week for 1-2 hours; programs that run everyday after school until 6-6:30 pm; or other in-school or out-of-school time services, such as structured recess or holiday, summer, and intercession camps? Is the district interested in options for all services?
A: The programming cannot interfere with the regular school day instruction.

THIS SPACE INTENTIONALLY LEFT BLANK

6. Would you be able to provide a recording of the pre-bid meeting, we tried to enter it several times over the scheduled hour, but no one admitted us to the meeting.
A: Our meeting starts promptly as the time stated in the RFP, additionally the contracts' representative opened the Zoom portal approximately ten (10) minutes before meeting start time and started promptly at 9:30am (as stated in the RFP). Our team waited until 9:39am and thus closed the meeting due to non-attendance. Therefore, no recording is available.

7. Currently and based on previous surveys, can you share with us which school needs the most support or have high risk students? What kind of program is needed?
A: In terms of academic achievement, our lowest-performing schools are Alps Elementary, Gaines Elementary, Coile Middle, and Classic City High Schools. The school support shall be determined individually by schools based on their achievement and climate & culture data.

8. 2.5.1.2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Symbol 1 (any auto), with limits no less than \$1,000,000 per accident for bodily injury and property damage. Our organization doesn't provide transportation therefore we're not required to have automobile insurance. Is it still required?
A: All of those items you mentioned under insurance are considered coverages under general liability/standard coverages. If there are areas within these coverages that your firm believes that are not relevant to the services that you are providing, please advise in the proposal.

9. 2.5.1.5. Contractors' Pollution Legal Liability and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards) with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate. We're not required to have Contractors' Pollution Legal Liability and/or Asbestos Legal Liability insurance. Is it still required?
A: All of those items you mentioned under insurance are considered coverages under general liability/standard coverages. If there are areas within these coverages that your firm believes that are not relevant to the services that you are providing, please advise in the proposal.

10. Is there an electronic version of the application?
A: There is no application and it is not a fully electronic entry; this CCSD Connect 2 (REPOST) is procured through a competitive Request for Proposal ("RFP") process.

Proposal Due Date Remains: NOVEMBER 30, 2022 at 11:00 AM (EST)

 Name of Proposer

 Address

 Signature

 Date

Unless otherwise changed by an addendum, all other information will remain the same.

END OF ADDENDA 1

THIS SPACE INTENTIONALLY LEFT BLANK